

Overview

CHUKWUEMEKA ODUMEGWU OJUKWU UNIVERSITY

P. M. B. 6059, IGBARIAM CAMPUS ANAMBRA STATE

INVITATION TO PRE-QUALIFICATION AND TENDER FOR TETFUND LIBRARY DEVELOPMENT INTERVENTION 2015 2018 (MERGED) CHUKWUEMEKA ODUMEGWU OJUKWU UNIVERSITY

(1) INTRODUCTION

Chukwuemeka Odumegwu Ojukwu University (formerly Anambra State University), Igbariam, Anambra State intends to execute TETFund Library Development Intervention 2015-2018 (merged) projects. Consequently, interested and reputable contractors are hereby invited to forward their documents for the purpose of PRE-QUALIFICATION and TENDER for the under listed projects:

(2) SCOPE OF SUPPLIES:

LOT NO	DESCRIPTION/SPECIFICATION	TETFUNDCODE	QUANTITY
LOT 1	BOOKS & JOURNALS		

	Procurement Of Various Titles Of Books. Reference And Journals	TETF/UNIV/IGBARIAM/LIB/15-18/01	4.216
LOT 2	ADDITIONAL LIST/DATABASES		
	Procurement of Additional List of Books	TETF/UNIV/IGBARIAM/LIB/ 15-18/02	52 (IN SETS & VOLS)
2B	Database Subscription: Research 4 Life Programmes (Hinari, Agora, Oare, Ardi And/Goali) For 1 Calendar Year	TETF/UNIV/IGBARIAM/LIB/15-18/03	1
2C	Law Pavilion Software (15+Network Computers) 1 Year Subscription	TETF/UNIV/IGBARIAM/LIB/ 15- 18/04	1
LOT 3	ELECTRONIC ITEMS		
3A	Air Conditioner LG 2Hp Unit Split Air Conditioners – Low/ High Voltage Stabilizer	TETF/UNIV/IGBARIAM/LIB/15-18/05	10

3B	Multi-Functional Sharp AR -6020v	TETF/UNIV/IGBARIAM/LIB/15-18/06	5
3C	Projectors Acer x 1123H Hdmi Svga Projector – 3600 Lumens	TETF/UNIV/IGBARIAM/LIB/15-18/07	1
3D	Centuary Stabilizer 200w	TETF/UNIV/IGBARIAM/LIB/15-18/08	5
3E	Installations And Delivery	TETF/UNIV/IGBARIAM/LIB/15-18/09	LOT
LOT 4	WOODEN FURNITURE/OFFICE/TRAINING UNIT		
4A	Set of Office Sofa (Settee (including 3 Seaters, 1 Double Seaters and Two Single Seaters	TETF/UNIV/IGBARIAM/LIB/15-18/10	1 SET (4)
4B	Magazine Centre Table 610mm X 1270mm Top	TETF/UNIV/IGBARIAM/LIB/15-18/11	1
4C	Side Stools: 510mm X 51mm	TETF/UNIV/IGBARIAM/LIB/15-18/12	2

4D	Reading Carrel Made With $\frac{3}{4}$ HDF English Plywood For The Legs Sitting 4 Readers	TETF/UNIV/IGBARIAM/LIB/15-18/18	100
4E	Wood Armless Chairs to be Joined in 2 Pairs for the Carrel	TETF/UNIV/IGBARIAM/LIB/15-18/19	400
4F	Circulation Desk, Made with $\frac{3}{4}$ English Plywood	TETF/UNIV/IGBARIAM/LIB/15-18/20	2
4G	Circulation Chairs	TETF/UNIV/IGBARIAM/LIB/15-18/21	6
4H	U Shaped Conference Table for 24 Trainees	TETF/UNIV/IGBARIAM/LIB/15-18/22	1
4I	Executive Wooden Armed Chairs	TETF/UNIV/IGBARIAM/LIB/15-18/23	24
4J	Equipment Open Shelve	TETF/UNIV/IGBARIAM/LIB/15-18/24	1
4K	Tea Rack	TETF/UNIV/IGBARIAM/LIB/15-18/25	1

4L	Lectern for Presentation	TETF/UNIV/IGBARIAM/LIB/15-18/26	1
4M	Projector Stands	TETF/UNIV/IGBARIAM/LIB/15-18/27	3
LOT 5	STEEL EQUIPMENT		
5A	Steel Double sided Shelves 6FT by 3FT	TETF/UNIV/IGBARIAM/LIB/15-18/13	10
5B	Steel Single Sided Shelves 6FT X 3FT	TETF/UNIV/IGBARIAM/LIB/15-18/14	10
5C	Storage Perforated Open Shelve	TETF/UNIV/IGBARIAM/LIB/15-18/15	15
5D	Journal Displayer	TETF/UNIV/IGBARIAM/LIB/15-18/16	5
5E	Student Work Boxes	TETF/UNIV/IGBARIAM/LIB/15-18/17	5

(3) ELIGIBILITY REQUIREMENTS:

Prospective Contractors shall be required to submit the following pre-qualification documents:

- (i) Evidence of Certificate of Incorporation with the Corporate Affairs Commission (CAC) including Forms CAC2 and CAC7;
- (ii) Evidence of Company's Income Tax Clearance Certificate for the last three (3) years valid till 31st December, 2020;
- (iii) Evidence of current Pension Compliance Certificate valid till 31st December, 2020;
- (iv) Evidence of current Industrial Training Fund (ITF) Compliance Certificate valid till 31st December, 2020;
- (v) Evidence of current Nigeria Social Insurance Trust Fund (NSITF) Compliance Certificate valid till 31st December, 2020;
- (vi) Evidence of Registration on the National Database of Federal Contractors, Consultants and Service Providers by submission of Interim Registration Report (IRR) expiring on 31/06/2020 or valid Certificate issued by BPP;
- (vii) Sworn Affidavit disclosing whether or not any officer of the relevant committees of the Chukwuemeka Odumegwu Ojukwu University or the Bureau of Public Procurement is a former or present Director, shareholder or has any pecuniary interest in the bidder and to confirm that all information presented in its bid are true and correct in all particulars;
- (viii) Company's Audited Accounts for the last three (3) years 2017, 2018, 2019;
- (ix) Evidence of financial capability to execute the project by submission of Reference Letter from a reputable commercial bank in Nigeria, indicating willingness to provide credit facility for the execution of the project when needed;
- (x) Company profile with the Curriculum Vitae of Key Staff to be deployed for the project, including copies of their Academic/Professional qualifications;
- (xi) Verifiable documentary evidence of at least three (3) similar jobs executed in the last five (5) years including Letters of Awards, Valuation Certificates, Job Completion Certificates and Photographs of the projects;
- (xii) For supply of Equipment Letter of Authorisation from Original Equipment Manufacturers

(xiii) All documents for submission must be transmitted with a Covering/ Forwarding Letter under the Company/Firm's Letterhead Paper bearing amongst others, the Registration Number (RC) as issued by the Corporate Affairs Commission (CAC), Contact Address, Telephone Number (preferably GSM No.), and email address. The Letterhead Paper must bear the Names and Nationalities of the Directors of the Company at the bottom of the page, duly signed by the authorized officer of the firm.

(4) COLLECTION OF TENDER REQUIREMENTS:

Prospective Contractors shall be required to collect tender documents in the office of the Director, Physical Planning Unit, between the hours of 10:00am to 4:00pm daily. A non-refundable Tender fee of N10,000.00 per Lot shall be paid into Chukwuemeka Odumegwu Ojukwu University's Multipurpose Account Number 4110009552 Fidelity Bank. The payment shall be converted into a receipted evidence of payment from the Revenue Unit of the University Bursary.

(5) SUBMISSION OF TENDER DOCUMENTS:

(5.1) Pre-qualification and Tender documents should be neatly packed in the listed order (i – xi) above in SEPARATE sealed envelope and marked Pre-Qualification And Tender For Tetfund Library Development Intervention 2015 2018 (merged) at the top right hand corner of the envelope and addressed to:

The Vice-Chancellor

Chukwuemeka Odumegwu Ojukwu University

PM.B. 6059, Igbariam Campus

Anambra State.

Pre-qualification and Tender documents shall be submitted in the Office of the

Registrar **not later than 12:00 noon, on Monday, 20 April, 2020.**

(5.2) Tender documents for each Lot shall be submitted separately.

(6) OPENING OF TECHNICAL BIDS:

Only the Technical bids will be opened immediately after the deadline for submission at **12:00 noon, on Monday, 20 April, 2020** in the presence of bidders or their representatives, while the Financial bids will be kept un-opened. Please ensure that you sign the Bid Submission Register as the University will not be held liable for misplaced or wrongly submitted bids. All enquiries should be directed to: The Registrar, Chukwuemeka Odumegwu Ojukwu University, Igbariam Campus, Anambra State.

(7) NOTES:

- (i) Bids must be in English Language and signed by an official authorised by the bidder;
- (ii) Bids submitted after the deadline for submission would be returned unopened;
- (iii) Bidders should not bid for more than two (2) Lots;
- (iv) All costs will be borne by the bidders;
- (v) Only the pre-qualified bidders at technical evaluation will be contacted at a later date for financial bids opening, while the financial bids of un-successful bidders will be returned un-opened;
- (vi) All costs incurred as a result of response to this invitation and any subsequent requests for information shall be borne by the responding Firm/Company;
- (vii) The Chukwuemeka Odumegwu Ojukwu University is not bound to pre-qualify any bidder and reserves the right to annul the Procurement process at any time without incurring any liabilities in accordance with Section 28 of the Public Procurement Act, 2007.

SIGNED:

MRS NGOZI E. EZEIBE

REGISTRAR